**Safeguarding Policy**

I believe that:

* Children and young people should never experience abuse of any kind
* I have a responsibility to promote the welfare of all children and young people, to keep them safe and to practise in a way that protects them.

I recognise that:

* The welfare of children is paramount in all the work I do and in all the decisions I take. All children, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have an equal right to protection from all types of harm or abuse.
* Some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues
* Working in partnership with children, young people, their parents, carers, schools and other agencies is essential in promoting young people’s welfare.

I will seek to keep children and young people safe by:

* Valuing, listening to and respecting them
* Developing and implementing an effective online safety policy and related procedures
* Receiving annual refresher child protection training and quality assurance measures
* Recording, storing and using information professionally and securely, in line with date protection
* Charing information about safeguarding and good practice with children and their families via leaflets, posters, group work and one-to-one discussions
* Making sure that children, young people and their families know where to go for help if they have a concern
* Using safeguarding and child protection procedures to share concerns and relevant information, and involving children, young people, parents, families and carers appropriately
* Creating and maintaining an anti-bullying environment
* Ensuring that I provide a safe physical environment for our children, by applying health and safety measures in accordance with the law and regulatory guidance
* Building a safeguarding culture where children, young people and their families, treat each other with respect and are comfortable about sharing concerns

**Online Safeguarding**

Safeguarding and Code of Conduct Safeguarding is just as important when teaching online as it is when teaching face to face.

In addition, teachers, parents/ carers and pupils must:

* Only agree lessons at times mutually agreed by the teacher and parent/ carer
* Begin and end each lesson with a conversation between teacher and parent/ carer. On no account can the lesson take place without a direct conversation with the parent/ carer at the outset
* Ensure that the parent/ carer remains I the room throughout the entire lesson. Should they need to leave the room at any point the lesson will be terminated.
* Conduct the lesson in a public setting i.e. the lounge, dining room or common use area in the house, not giving away where they live. Pupil’s bedrooms must never be used for an online lesson
* Ensure only parent/ carer email addresses are used for setting up lessons online with a teacher. Pupil email addresses must not be used
* Protect themselves from accidental inappropriate digital contact with pupils by restricting their profile so that it does not automatically accept contact requests and is not accessible to others
* Use an appropriate profile picture and establish a professional, respectful manner when using their chosen online platform
* Ensures the chosen online learning platform is not used for any other contact eg. Sharing photos or general messaging
* Dress appropriately and use a neutral background
* Take care that the frame is well chosen and appropriate – it may be necessary to widen the frame depending on the instrument
* Ensure that any lessons that may be recorded by parents/ carers are not shared in the public domain including social media platforms

If the teacher is uncomfortable with the way the lesson is progressing, or the parent/ carer is not in the room, the lesson will be terminated.

Contact details:

Teacher name: Kate Hogg

E-mail: [katehoggmusic@gmail.com](mailto:katehoggmusic@gmail.com)

NSPCC Helpline 0808 800 5000

This policy came in to force on 1st May 2024

I am committed to reviewing this policy and good practice annually.

Signed *Kate Hogg* Date 08.05.2024